

# Gov's Office of Drug Control Policy Facts – FY '12

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## General Information

**Address:** Wallace State Office Building  
502 East 9<sup>th</sup> Street, First Floor  
Des Moines, IA 50319

## Workforce Data (unless otherwise noted, information provided is at the end of FY '12)

# FT EEs: 8	# PT EEs: 0	# Temporary EEs: 0	Average Length of Service: 17.36
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Span of Control: 3.50	Total Unemployment Insurance Claims: N/A
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Employee Age Groups				Supervisor Age Groups				Females		Males	
<25	0	45-54	4	<25	0	45-54	0	# of Females:	5	# of Males:	3
25-34	2	55-64	2	25-34	1	55-64	1	% of WF:	62.50%	% of WF:	37.50%
35-44	0	65+	0	35-44	0	65+	0	Average Age:	48.93	Average Age:	45.33
Employee Average Age: 47.58				Supervisor Average Age: 45.17				Average Length of Service: 19.76		Average Length of Service: 13.36	

Minorities		Non-minorities		Breakout of Minorities		Did Not Respond	
# of Minorities:	1	# of Non-minorities:	7	# African-American:	1	# of "did not respond":	0
% of Workforce:	12.50%	% of Workforce:	87.50%	# Asian/Pacific Island:	0	% of Workforce:	0%
Average Age:	50.65	Average Age:	47.14	# Am. Indian/Alaskan:	0	Average Age:	N/A
Average Length of Service:	23.22	Average Length of Service:	16.52	# Hispanic or Latino:	0	Average Length of Service:	N/A

Persons With Disabilities		Persons With No Disabilities		Did Not Respond	
# of Persons With Disabilities:	1	# of Persons With No Disabilities:	5	# of "did not respond":	2
% of Workforce:	12.50%	% of Workforce:	62.50%	% of Workforce:	25.00%
Average Age:	56.84	Average Age:	44.49	Average Age:	50.68
Average Length of Service:	18.28	Average Length of Service:	14.03	Average Length of Service:	25.22

Officials/Administrators EEO Category 1: 4	Professionals EEO Category 2: 3	Technicians EEO Category 3: 0	Protective Service: Sworn EEO Category 4: 0
Protect. Serv.: Non-Sworn EEO Category 5: 0	Administrative Services EEO Category 6: 1	Skilled Craft EEO Category 7: 0	Service/Maintenance EEO Category 8: 0

Separation Rate: N/A%	Hire Rate: N/A%	Number Hires: 1	Transfer In: N/A
Retirements: 0	All Terminations: 0	Voluntary Quits: 0	Transfer Out: N/A

# of Classes Used: 6	Most Populous Classes: Executive Officer 2 (2), Management Analyst 4 (2), 4 classes with 1 incumbent each		
Separations - By Class:	none		
# Eligible for Retirement:	2 in the next 5 years	% Eligible: 25.00%	

## Leave and Benefits (unless otherwise noted, information provided is at the end of FY '12)

Vacation Payouts: \$4,495.20	Sick Leave Payouts: \$0	Annual Payroll: \$601,798.09	Avg. Base Salary: \$76,860.65	Overtime Days Worked: 0
Overtime Cost: \$0	Reassignment Pay: \$0	Recruitment Bonus Pay: \$0	Retention Pay: \$0	Exceptional Job Performance Pay: \$0
Vacation Pay - Earned Value: \$48,966.01	Vacation Days Earned: 168.0	Vacation Used Expense: \$37,717.32	Vacation Days Taken: 147.6	
Sick Leave Days Earned: 130.0	Reg. Sick Leave Used Expense: \$22,914.30	Reg. Sick Leave Days Used: 84.1	Converted Sick Leave To Vacation Days Used: 19.5	
Sick Leave -Earned Value: \$36,651.13		Avg. Sick Leave Days Per EE: 10.51	Converted Sick Leave To Vacation Used Expense: \$6,075.80	
Injury Leave Used Expense: \$0	Injury Leave Days Used: 0	Classification Appeals: N/A	<b>Reclassifications</b> Up (Filled): 0 Up (Vacant): 0 Down (Filled): 0 Down (Vacant): 0 Lateral (Filled): 0 Lateral (Vacant): 0 Approx. Annual New Cost of Reclassified Positions:* \$0	<b>Grievances</b> Contract Grievances: N/A Disciplinary: N/A Language: N/A Non-Contract Grievances: N/A Disciplinary: N/A Language: N/A Arbitrations: N/A
Funeral Leave Used Expense: \$0	Funeral Days Used: 0	Extraordinary Pay: \$5,200.00		
Jury Leave Used Expense: \$104.32	Jury Leave Days Used: 0.5	Special Duty Pay: \$0		

\* based on difference between average of old and new pay grade FY '12. Vacancies and laterals were not calculated into the "cost."

Sources: Data Warehouse Queries; "Just the Facts for FY12" Almanac; Department of Management; DAS-HRE Labor Relations Team.

Date of Completion: December 2012